

KILKENNY COUNTY COUNCIL

LOCAL IMPROVEMENT SCHEME (LIS)

Part 1 Applicant Details

- 1.1. Name of main applicant: _____
- 1.2. Postal Address: _____

- 1.3. Phone number : _____
- 1.4. Date of application: _____

Part 2 Details of Work Requirement

- 2.1 Townlands(s): _____
- 2.2 Type of Work: _____

- 2.3 Approximate Length (Metres): _____
- 2.4.1 Exact location of work (Provide exact details of start and end point of works): _____

- 2.4.2 An O.S. map shall be provided to show location of road and extent of works. (Please tick box to confirm map is attached)

3.1 Landholding

Provide details of :-

3.1.1 Total number of landholders

3.1.2 Landholders signature

3.1.3 Postal address

3.1.4 Each landholding shall provide verifiably evidence of their landholding e.g. Land register, folio, herd number, etc.

3.1.5 Map to be provided showing the location of each landholding to which this road provides access

<p>3.1.2. SIGNATURE (Each applicant must personally sign)</p>	<p>3.1.3 POSTAL ADDRESS</p>	<p>3.1.4 EVIDENCE OF LANDHOLDING Please tick box below to confirm evidence is attached for each landholder</p>

APPLICATION FORM

3.2 Occupied Residence

Provide details of:-

3.2.1 Total number of occupied residence

3.2.2 Signature :

3.2.3 Postal Address:

3.2.4. Map to be provided showing the location of each occupied property on the road.

3.2.2. SIGNATURE (A representative from each occupied residence must personally sign)	3.2.3 POSTAL ADDRESS	3.2.4 EVIDENCE OF OCCUPIED RESIDENCE Please tick box below to confirm Map is attached for each occupied residence

3.3 Special Circumstances

3.3.1 Disability/Health issues

Provide details of residences disability/health issues supported by the relevant authority, e.g. HSE.

(Please tick box to confirm support document(s) is/are attached)

APPLICATION FORM

3.3.2 Community

Details of the road being used to access community facilities (burial grounds, nursing home, sports facilities etc) supported by a letter of the relevant body.

(Please tick box to confirm support document(s) is/are attached)

DATA PROTECTION CONSENT
Data Protection Acts 1988 to 2018

I consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of processing your application under the Local Improvement Scheme.

I agree that Kilkenny County Council when assessing my application may contact the Department of Housing, Planning and Local Government to confirm the information provided.

Any personal information which you provide may be shared/exchanged with the Department of Housing, Planning and Local Government in accordance with the law and will be used by Kilkenny County Council to carry out our legal obligations.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of processing your application and making any relevant payment/grant claim and in accordance with the Council's Retention Policy.

Part 4 Declaration

- (i) I have read and understood the terms and conditions as outlined in the attached schedule/terms and conditions and the data protection consent above.
- (ii) I have the consent of all landowner/occupiers to act on their behalf regards to this application.
- (iii) All information provided and supporting documentation is accurate to the best of my knowledge.

Signed: _____

Print Name: _____

Date: _____

APPLICATION FORM

If you have any queries, please contact **the Roads Department, Kilkenny County Council, County Hall, John Street, Kilkenny. (Phone: 056-7794060).**

Please return completed application forms to **the relevant Area Office of Kilkenny County Council as follows:**

Callan Area Office, Kilkenny County Council, Prologue, Callan, Co. Kilkenny.

Castlecomer Area Office, Kilkenny County Council, Kilkenny Road, Castlecomer, Co. Kilkenny.

Thomastown Area Office, Kilkenny County Council, Ladywell, Thomastown, Co. Kilkenny.

Ferrybank Area Office, Kilkenny County Council, Ferrybank Shopping Centre, via Waterford, Co. Kilkenny.

SCHEDULE

(a) Eligible Roads

Eligible roads are non-public roads, often leading to houses and important community amenities such as graveyards, beaches, piers, mountains, etc. Or other non-public roads that provide access to parcels of land, or provide access for harvesting purposes (including turf or seaweed) for two or more persons.

There must be more than 1 landholder on an LIS road and the road must be open to the public.

(b) Non Eligible Roads

- Roads servicing only houses or buildings occupied or used by persons not engaged in Agriculture, and
- Roads leading to commercial enterprises.

TERMS AND CONDITIONS

- (c) The percentage local contribution is 10-15% of the cost of the project. The amount to be paid by an individual beneficiary is a matter for arrangement between the beneficiaries themselves.
- (d) Minor proposals which are within the competence of the applicants to do themselves and which, because of their small size would be uneconomic, will not be accepted.
- (e) A project may be extended to include a spur road or terminal section serving only one owner if the road/section forms an integral part of the whole road and the cost of including it is not disproportionate to the cost of the road as a whole.
- (f) The standard of work undertaken will be a matter for Kilkenny County Council.
- (g) Applicants must arrange amongst themselves for the provision of any land which may be required for the construction or widening of a road and no charge in respect of compensation for such land may be made against the project.
- (h) The applicants must make the necessary apportionment amongst themselves of their respective portions of the joint contribution, and must arrange to collect the agreed amount and lodge it with the Kilkenny County Council before the work is put in hand.
- (i) Contributions in kind, e.g. free labour and materials, will not be accepted in lieu of cash.
- (j) The contributors and any other persons whose lands or interests appear to be affected by the proposed work must, when required prior to the commencement of operation, sign the prescribed form giving their full consent to the execution of the work including entry to their lands etc.
- (k) The Kilkenny County Council will employ the necessary labour and will arrange to carry out the work subject to conditions that (i) the ganger in charge of the work will be appointed by the Council or their Agent, (ii) no person, whether a contributor or not, whose interests are affected will impede the execution of the work by making unreasonable demands on the ganger or other official in charge.
- (l) The Kilkenny County Council, in their discretion, will decide on the specification of the work to be done and on the best manner of carrying it out, and the applicants shall not have any claim against the Kilkenny County Council for any imperfection which may exist in the finished work, nor for any failure to complete the full amount of the work which was envisaged.
- (m) The Kilkenny County Council will expend upon the work the sum agreed upon (i.e. the estimated cost); and in the event of that sum not being sufficient to complete the entire work specified the Kilkenny County Council will not have any liability to be bound to

APPLICATION FORM

expend on the work for its completion any sum in addition to the agreed sum, but the making of a supplementary grant will be considered on its merits if the applicants so request and agree to pay such sum as may be required by way of additional local contribution.

- (n) The landholders contribution will be payable in advance of the starting of the work. Free labour or materials are not acceptable as a contribution.
- (o) The offer is subject to withdrawal or alteration without notice and to payment of the local contribution. It is also conditional on the state allocation to the Council for the current year not being already taken up when the contribution is paid.
- (p)** The Councils acceptance of the applicants request is on the clear understanding that the applicants (and other users) will, when the project is completed, thereafter maintain the work in good order and repair at their own charge and expense and that the carrying out of any further works will not involve any liability on the part of the Council for subsequent maintenance.