



**Rental Accommodation Scheme – Landlord  
Registration of Interest**

**CONTACT DETAILS**

Name of Landlord: \_\_\_\_\_

Address of Landlord: \_\_\_\_\_

Telephone Numbers: Home: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email Address: \_\_\_\_\_

**PROPERTY DETAILS**

Address: \_\_\_\_\_

EIRCODE OF PROPERTY \_\_\_\_\_

HouseType: Detached/Semi-Detached/Terrace/Bungalow: \_\_\_\_\_

Apartment

If an apartment, is this part of a multi unit building: Yes/No: \_\_\_\_\_

If yes, approx. how many other apts. in this block: \_\_\_\_\_

If yes, does this property have a fire certificate: Yes/No: \_\_\_\_\_

Who is responsible for common areas/stairways: \_\_\_\_\_

- Please return to Liz Teehan, Housing/RAS Department, Kilkenny County Council, Johns Green House, Johns Green, Kilkenny or email [liz.teehan@kilkennycoco.ie](mailto:liz.teehan@kilkennycoco.ie)

Facilities available in the dwelling: Tick as appropriate.

Kitchen  Living Room  Bathroom  Toilet  Bedroom (No. \_\_\_\_\_)

Central Heating  Water Supply - Cold  Water Supply – Hot

BER Rating (please specify): \_\_\_\_\_

NOTE: Form must be accompanied with BER cert for property, otherwise it will not be considered.

Parking facilities: Yes/No: \_\_\_\_\_

Rental Charge: € \_\_\_\_\_ per month

Is the property subject to a mortgage provided by Kilkenny County Council: Yes/No: \_\_\_\_\_

Are the property and it's contents insured: Yes/No: \_\_\_\_\_

NOTE: If yes please provide a copy of current Insurance schedule/policy with this application

Is property currently vacant: Yes/No: \_\_\_\_\_

Is the property tenanted: Yes/No: \_\_\_\_\_

Tenant(s) name: \_\_\_\_\_

If this property is tenanted please confirm if the tenant(s) are related to you: Yes/No: \_\_\_\_\_

NOTE: If yes please provide a copy of tenancy agreement with this application

Any other comments: \_\_\_\_\_

\_\_\_\_\_  
Signature of Landlord

\_\_\_\_\_  
Date

N.B. A separate form must be completed for each individual property

**Checklist – please tick:**

- Building Energy Rating (BER) Certificate supplied
- House Insurance Schedule/Policy supplied
- Fire Certificate supplied where property is part of a multi unit building
- In date tenancy agreement where there is a familial relationship between

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the landlord and the tenant(s)

***DATA PROTECTION CONSENT FORM***

**Data Protection Acts 1988 to 2018**

I, \_\_\_\_\_ consent to the collection and processing of the data provided by me by Kilkenny County Council and the sharing of this data with relevant agencies/bodies for the purposes of the Rental Accommodation Scheme

I agree that Kilkenny County Council when assessing my application may contact other Government Departments including Department of Social Protection, Revenue Commissioners and the Department of Justice to confirm the information provided.

Any personal information which you provide may be shared/exchanged with other Government Departments/Agencies in accordance with the law and will be used by Kilkenny County Council and other Agencies to carry out our legal obligations, for the detection of fraud or for the prevention of crime.

Kilkenny County Council will treat all information and personal data you give us as confidential. We will retain your data for no longer than is necessary for the purpose of the Rental Accommodation and in accordance with the Council's Retention Policy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(in Block Capitals)

I do not consent to my data being processed, shared and stored by Kilkenny County Council for the purposes outlined above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(in Block Capitals)

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